

Wedding Ceremony/Reception Contract

Glenora Falls LLC (GFLLC)

Names of Couple to be married: (referred to as Couples or Guest in this contract)

and

Month/Date: _____ **Day of Week:** _____

Start Time: _____ **End Time:** _____
(11:00 am earliest) (7:00 pm latest)

SITE FEES FOR WEDDINGS: (*Please Check One*)

On-Site Ceremony only (90 minutes maximum)
Up to 50 people \$ 3,000.00 \$ _____
Over 50 to 150 people add 500.00 \$ _____

On-Site Grass area for Ceremony/Reception (5 hours maximum)
\$ 7,000.00 \$ _____

Rental of home for 2 nights (2 night minimum)** \$3,000.00 \$ _____
Additional night rental \$1,500.00 \$ _____
Seven night rental \$9,600.00 \$ _____

** A separate lease will be provided outlining use.

Additional security deposit
(Refundable if property is left clean and undamaged) \$ _____ 500.00 _____

TOTAL \$ _____

YOUR GUEST ESTIMATE IS _____

DEPOSIT

To confirm a weddng date, a deposit in the form of cash, check or money order payable to Glenora Falls LLC is Required, along with a signed copy of this contract.

Deposit -Wedding Ceremony Only: \$500.00 / Deposit - Wedding Ceremony/Reception \$800.00

FINAL PAYMENT

Total outstanding balance must be paid 30 Days prior to event in the form of cash, check or money order payable to Glenora Falls LLC

CANCELLATION POLICY

There is a \$100 cancellation fee for events canceled 30 days or more in advance. If cancellation is less than 30 days prior, the original deposit will be retained in full.

MAXIMUM CAPACITY

Glenora Falls LLC's maximum capacity for on-site private events is 150 guests.

EVENT COORDINATION

Glenora Falls LLC's role in your wedding is to provide the outdoor space. The grass will be mowed. We are not a full service wedding facility. Therefore, the responsibility of the organization for services, deliveries, the day's events and setup is ultimately in your hands. We cannot store, nor be responsible for, items such as flowers, favors, centerpieces, drinks, chairs, tables and other equipment as we do not have a space for such. A wedding or event coordinator would be suggested.

FACILITIES & SITE

The wedding and ceremony site and all guests must remain within the grassed yards. No one is allowed to be in the outside area of the falls fence, off lawn, in the creek beds or the Fall's pool.

Glenora Falls LLC does not own any tents, chairs, tables, arbor, dance floors, band platforms, runners, linens, dishes, glasses or silverware and is not included in site fee. Glenora Falls LLC will not be expected to supply these items nor will any item for the house be used. In addition, Glenora Falls LLC will not be expected to supply any electric equipment for caterers or entertainment purpose (extension cords, lighting, etc.) If there is a need for these items, they must also be supplied by you, your caterer or party rental company. Glenora Falls LLC has one 200 AMP 120/240 Volt service which we will supply to wedding ceremony/reception site with 4 electrical outlets and outdoor extension cords. These cords must be secured by renter to prevent anyone from tripping. In addition to these items, caterers should be advised to supply all the drinking water and ice for the event. Setup, take down and clean up of all such items is the sole responsibility of the caterer and wedding party. An additional clean up fee may be charged to the renter in the event that their caterer and wedding party fails to fulfill this requirement.

CEREMONY RAIN PLAN/ TENT

There is no covered area for a wedding ceremony or reception to take place on our grounds. Couples should strongly consider the rental of a tent with lighting and flaps to provide protection from the elements which includes spray or dampness from the waterfalls. We cannot guarantee the volume or the color of the water. There will not be any refunds given for poor weather or high water with the exception of course of a flood event. Tents may be setup as early as 3 days before, but no more than 3 days after.

RESTROOM FACILITIES / TRASH & RECYCLING

Glenora Falls LLC does not provide any restroom facilities. The renter may obtain portable toilets and sinks at their own discretion. Garbage & recycling removal will be the responsibility of your party to be disposed offsite.

TRANSPORTATION

Glenora Falls LLC is a part of Glenora's tranquil community. There is no parking area at the site and it is necessary to keep car traffic to a minimum. Therefore all guests will need to be shuttled down from one of the nearby wineries. We can recommend several wineries that will allow use of their facility in exchange for purchasing their wine for the ceremony/reception. We can also recommend several transportation companies that can hire to shuttle your guests back and forth to parking area. Music is to stop at 7:00pm and shuttles should commence before hand so that all guests are off the property by 8:00pm.

CEREMONY REHEARSALS

It is understood that there will be a wedding rehearsal at the site, generally in the afternoon or the evening before the event and they should last no more than two hours. Parking for 10 cars can be managed.

MUSIC & ENTERTAINMENT

The renter can engage either a DJ or live music performers for the event but any such music must cease by 7:00m. Glenora Falls LLC reserves the right to tell unruly guest, bands or DJ's to keep the volume down due to complaints. If repeated warnings regarding noise are not adhered to and respected, we will retain your security deposit.

BREAKAGE

Guest is responsible for any breakage of supplied items or any damage to the contents, physical structures or grounds of Glenora Falls LLC.

SECURITY

Glenora Falls LLC will make every effort to contact Guest regarding items left behind on site. However, Glenora Falls LLC will not be responsible for lost items.

ADDITIONAL SERVICE CHARGE(S)

Please note that any changes to contract hours that extend beyond the specified times will be assessed at a rate of \$150 for the first 30 minutes of overtime and \$200 for each additional 30 minutes of overtime billed by the quarter hours. Not exceptions to this rule The SERVICE hours for your event may be between 11:00am and must end on or before 8:00pm.

OUTSIDE SERVICE PROVIDER'S INFORMATION

We require the use of a professional, licensed caterer. As required by law, in order for you caterer to serve alcohol, a NYS Liquor Authority's Caterer's Permit must be in our hands 30 days prior to event. If the permit is not in hand, guest will forfeit the right to hold the event here. The caterer and the renter may hire a professional bartending service if desired and the permit process remains the same.

Glenora Falls LLC requires insurance certificate for any and all hired outside services covering liability in the amount of \$1,000,000.00 listing Glenora Falls LLC as an additional insured within 30 days in advance of your event. We also request a signed "Hold Harmless Agreement" and coverage for Worker's Compensation.

NYS BEVERAGE & DRUG LAWS

NY State laws concerning underage consumption (21) of alcohol must be strictly adhered to and enforced. This is the responsibility of the caterer and or professional bar service. Glenora Falls LLC does not permit the taking or smoking of illegal drugs on its premises, which would result in the notification of the local authorities, and removing the violators from the property.

BEVERAGES

As per NY State laws, alcohol may only be served at your wedding event after a catering permit is paid and filed with the NYSLA by the caterer or person providing bartending service.

NON-PERFORMANCE BEYOND GLENORA FALLS, LLC CONTROL

This agreement may be terminated by Glenora Falls LLC if acts of God, war, government-disorder, flooding or threat of flooding conditions or other similar emergency beyond Glenora Falls LLC's control which makes it impossible to hold the event. In the case of such an extreme occurrence, cancellation shall be made in writing and without penalty.

SIGNATURES: We, the undersigned, have read and understand the terms of this agreement. Any additions, deletions or revisions will be made in writing and approved by both parties. We agree to abide by its terms and conditions:

Submitted by:

*Signature on behalf of
Glenora Falls LLC*

Glenora Falls LLC
74 So. Glenora Rd.
Dundee, NY 14837
Cell: 607-749-0667
Michelle.holgate@gmail.com

Your signature

Your name (please print)

Your address:

Partner's Signature

Partner's home phone #

Your home phone #

Partner's cell phone #

Your cell phone #

Partner's work phone #

Your work phone #

Partner's email address

Your email address

Date:

Date:

INDEMNIFICATION, HOLD HARMLESS AND INSURANCE AGREEMENT

Please sign and return to Glenora Falls LLC

Indemnification and Hold Harmless

To the fullest extent permitted by law.

_____ (Renter/Contractor)

Agrees to defend, indemnify and hold harmless

GLENORA FALLS LLC (Owner)

Its/their officers, members, directors, agents and employees from and against any and all claims, suits, liens, judgments, damages, losses, and expenses including reasonable legal fees and costs arising in whole or in part and in any manner from the acts, omissions, breach or default of Renter/Contractor in connection with the performance of any work or actions of their guests, officers, directors, agents, employees and subcontractors.

A. Insurance

* Contractor hereby agrees that it will obtain and keep in force an insurance policy/policies to cover its liability hereunder and to defend and save harmless Owner in the minimum amounts of \$1,000,000 per occurrence (or another appropriate agreed upon amount) for personal injury, bodily injury and property damage.

* Said liability policy/policies shall name Owner as additional insured and shall be primary to any other insurance policy/policies.

* Contractor will obtain and keep in force Workers compensation insurance including Employers Liability to the full statutory limits applicable (when required by law).

* Contractor shall furnish to Owner certificates of insurance evidencing that the aforesaid insurance coverage is in force.

B. Job/Work Description: Wedding Ceremony and or Reception

Contractor: _____

Authorized Signatures: _____

